

HELD AT _____

ON _____

TIME _____

ACTION TAKEN REPORT

Third Meeting of the Centre for Internal Quality Assurance (CIQA)
For the Academic Year 2024-25 held on 20th February 2025

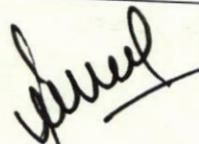
As approved in Meeting of the Centre for Internal Quality Assurance (CIQA)

dated 15.04.2025

Sr. No.	Agenda Item	Action Taken Report
1.	Granting leave of absence, if any.	All members attended the meeting; hence, no leave of absence was requested or granted. The quorum was confirmed to be complete.
2.	To approve the Action taken report of previous meeting.	Action taken report of previous meeting was approved.
3.	To review the readiness status of content development for Semester 1 & 2 of MBA and Semester 1, 2 & 3 of BBA programmes as per approved timelines	Taken on record. It was reported that initial content has been developed as per approved timelines and instructional design standards. CRC feedback on quality and alignment with programme outcomes is being incorporated.
4.	To review progress on development of Question Banks (QB), Assessment Frameworks, and alignment with Programme Outcomes:	The Committee reviewed the progress of Question Bank and Assessment Framework development for Online MBA and BBA programmes, ensuring alignment with OBE principles and UGC guidelines. It appreciated the systematic design based on Bloom's Taxonomy and recommended a peer-review exercise for quality validation. Departments were directed to finalize and submit Question Banks and Assessment Blueprints by June 2025 for LMS integration.

Date: 15.04.2025

Place: Mumbai


Chairperson

CHAIRMAN'S
INITIALS